Module Creator Notes

[www.modulecreator.com](http://www.modulecreator.com)

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| **SCREEN/TAB** | **OPTIONS** | **WHAT YOU CAN DO/VIEW** | **NOTES** |
| Login/Home | 1. Create module | * Start a brand new module | Typically, your username is firstname.lastname and your password is your last name (all lower case) until you change it; Example: carole.mullins and mullins.  Your saved and in-progress modules will appear on this Home screen, as well. |
| 1. Search | * Search for modules by topic |
| Overview | 1. Basic Information | * Add a title * Add a description of the module * Designate the discipline * Assign grade level | Be sure to save the module as you go; otherwise, you won’t be able to go back and edit. |
| 1. Manage Authors | * Add your name and/or a co-author’s name |
| Task | 1. Create teaching task | * Select the template task you will use and fill in the missing information * Provide a description of the background that students will need | You will find Kentucky’s ELA standards under Common Core State Standards.  You will need to look under “Kentucky” to find the standards from other disciplines. |
| 1. Standards | * Select from CCR for reading, CCR for writing, various state standards (including content area standards), and Common Core State Standards * View your selected standards |
| Skills | 1. Modify Skills | * Add skills to preloaded list * Delete skills from preloaded list | The skills list from LDC is preloaded into this section. |
| 1. View Skills |
| Instruction | 1. Mini-Tasks | * View LDC mini-tasks * Edit and save tasks from 4 clusters (preparing for the task, reading process, transitioning to writing, writing process) | If you click on “digital articles,” you can search a data base by search string (topic) and Lexile range and attach these resources to your module. You can print them, too.  For elementary modules, you may want to upload the K-2 or 3-5 rubric from KDE under “resources.” |
| 1. Add Resources | * Search for and add digital articles * Upload resources you have electronically * Add keywords (vocabulary) * Add links * Add other resources (such as a list of texts that aren’t included electronically) * View your list of resources |
| Results | 1. Rubrics | * Access the LDC rubric for the template type (mode) | You might consider uploading the elementary scoring rubric(s) adapted by KDE from the LDC version under “Instruction” tab and “Add Resources.” |
| 1. Classroom Assessment | * Add formative assessment prompts/tasks/activities of your own |
| 1. Exemplar work | * Upload exemplars from your electronic files |
| Review |  | * View entire module * Add notes * Add comments as author * Add comments to someone else’s module * Delete a module * Publish a module * Print a module | Please keep in mind that when you SAVE a module, you are the only person who can see it. When you PUBLISH a module, others can search for it, view and print it, and comment on it.  PUBLISHED modules cannot be deleted by author. |