**Ready. Set. Write.**

1. Read the Writing Situation and the Writing task carefully.

2. “*CIRCLE*” the words in the task that tell you what to do(i.e. Identify, Explain, Provide, etc.)

3. Draw a “*BOX*” around any number words (i.e. list 1, 2, 3, etc. things)

4. “*UNDERLINE*” any main idea in the task.

**Writing Situation:** The editors of a news magazine want to know what students your age think about getting paid to do well in school. They have asked for letters supporting or opposing the practice of paying students to do well in school. Some of these letters will appear in their next issue.

**Writing Task:** Write a letter to be published in a news magazine for young people. State your position on the issue and use reasons and details to support your opinion.

**Under the “Do” column, write the action words you circled in the task.**

**Under the “What” column, write the corresponding main idea (what you are to do).**

What

Do

Consider the Writing Situation and Task. Determine each of the following:

**Subject**- (What topic are you to address?)

**Type**- (What format should your writing take?--- essay, email, letter, article, etc.)

**Role**-(From what role will you write? Student, son, daughter, volunteer, citizen, athlete, etc.)

**Audience**--(To whom are you writing? HINT: The writing situation will GIVE you this

information.)

**Purpose**--(For what purpose do you write? To inform or explain or to support a point of view.