Module Creator Notes

[www.modulecreator.com](http://www.modulecreator.com)

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| **SCREEN/TAB** | **OPTIONS** | **WHAT YOU CAN DO/VIEW** | **NOTES** |
| Login/Home | 1. Create module
 | * Start a brand new module
 | Typically, your username is firstname.lastname and your password is your last name (all lower case) until you change it; Example: carole.mullins and mullins.Your saved and in-progress modules will appear on this Home screen, as well. |
| 1. Search
 | * Search for modules by topic
 |
| Overview | 1. Basic Information
 | * Add a title
* Add a description of the module
* Designate the discipline
* Assign grade level
 | Be sure to save the module as you go; otherwise, you won’t be able to go back and edit. |
| 1. Manage Authors
 | * Add your name and/or a co-author’s name
 |
| Task | 1. Create teaching task
 | * Select the template task you will use and fill in the missing information
* Provide a description of the background that students will need
 | You will find Kentucky’s ELA standards under Common Core State Standards.You will need to look under “Kentucky” to find the standards from other disciplines. |
| 1. Standards
 | * Select from CCR for reading, CCR for writing, various state standards (including content area standards), and Common Core State Standards
* View your selected standards
 |
| Skills | 1. Modify Skills
 | * Add skills to preloaded list
* Delete skills from preloaded list
 | The skills list from LDC is preloaded into this section. |
| 1. View Skills
 |
| Instruction | 1. Mini-Tasks
 | * View LDC mini-tasks
* Edit and save tasks from 4 clusters (preparing for the task, reading process, transitioning to writing, writing process)
 | If you click on “digital articles,” you can search a data base by search string (topic) and Lexile range and attach these resources to your module. You can print them, too.For elementary modules, you may want to upload the K-2 or 3-5 rubric from KDE under “resources.” |
| 1. Add Resources
 | * Search for and add digital articles
* Upload resources you have electronically
* Add keywords (vocabulary)
* Add links
* Add other resources (such as a list of texts that aren’t included electronically)
* View your list of resources
 |
| Results | 1. Rubrics
 | * Access the LDC rubric for the template type (mode)
 | You might consider uploading the elementary scoring rubric(s) adapted by KDE from the LDC version under “Instruction” tab and “Add Resources.” |
| 1. Classroom Assessment
 | * Add formative assessment prompts/tasks/activities of your own
 |
| 1. Exemplar work
 | * Upload exemplars from your electronic files
 |
| Review |  | * View entire module
* Add notes
* Add comments as author
* Add comments to someone else’s module
* Delete a module
* Publish a module
* Print a module
 | Please keep in mind that when you SAVE a module, you are the only person who can see it. When you PUBLISH a module, others can search for it, view and print it, and comment on it.PUBLISHED modules cannot be deleted by author. |